



DOKEOS
eLearning made easy



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DOKEOS Channel Trainer's Manual

01

Dokeos CHANNEL : The tool for sharing your videos online



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Three good reasons to choose Dokeos CHANNEL

Leverage your resources by making all your corporate videos available to your employees. Whether online lectures or tutorials, complement your elearning with high-definition multimedia formats.



Security :

Dokeos CHANNEL is a video-streaming platform that's fully protected on a portal accessible only with a code, and secure from downloading.



Accessibility :

Dokeos CHANNEL is a space in the cloud. Your videos are available on demand at all times, anywhere and on any media (computers, tablets, smartphones, etc.) without compatibility problems.



Themes :

Dokeos CHANNEL is an intuitive tool that allows you to sort your videos into thematic categories or levels so that your learners can access them when they actually need to.

With Dokeos CHANNEL you have your own channel of videos that you can choose to easily integrate into your elearning courses. You control your audience and choose the appropriate distribution.

02

Take control with Dokeos CHANNEL



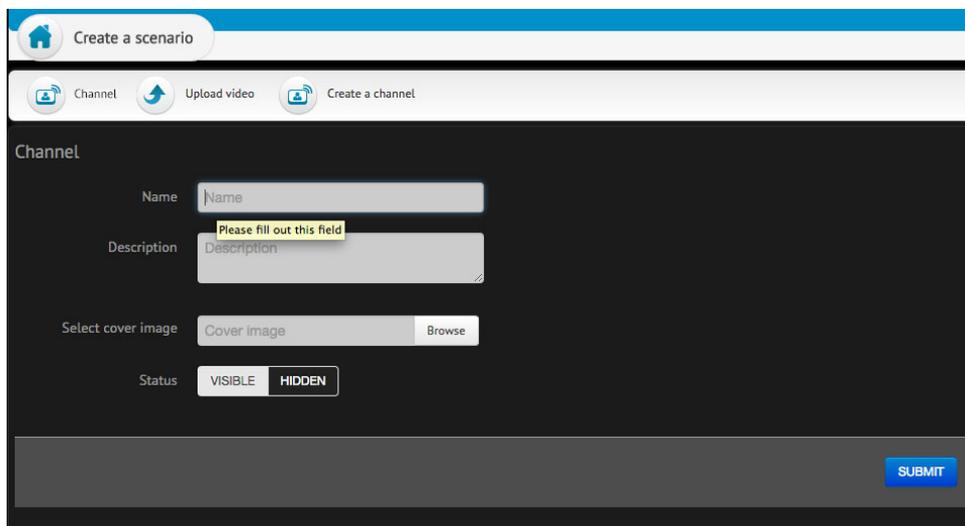
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Take control with Dokeos CHANNEL

The Dokeos CHANNEL tool brings together all your corporate videos in one portal. You can classify the videos in different channels, and choose your audience and broadcast timings.

Create a thematic channel

Dokeos CHANNEL lets you create channels to categorise your videos by level, department, training, etc.



The screenshot shows the 'Create a channel' form in the Dokeos CHANNEL interface. At the top, there is a navigation bar with three options: 'Channel', 'Upload video', and 'Create a channel'. Below this, the form is titled 'Channel' and contains the following fields and controls:

- Name:** A text input field with the placeholder text 'Name'.
- Description:** A text area with the placeholder text 'Description' and a yellow tooltip that says 'Please fill out this field'.
- Select cover image:** A text input field with the placeholder text 'Cover image' and a 'Browse' button next to it.
- Status:** Two radio buttons labeled 'VISIBLE' and 'HIDDEN', with 'HIDDEN' selected.
- Submit:** A blue 'SUBMIT' button located at the bottom right of the form.

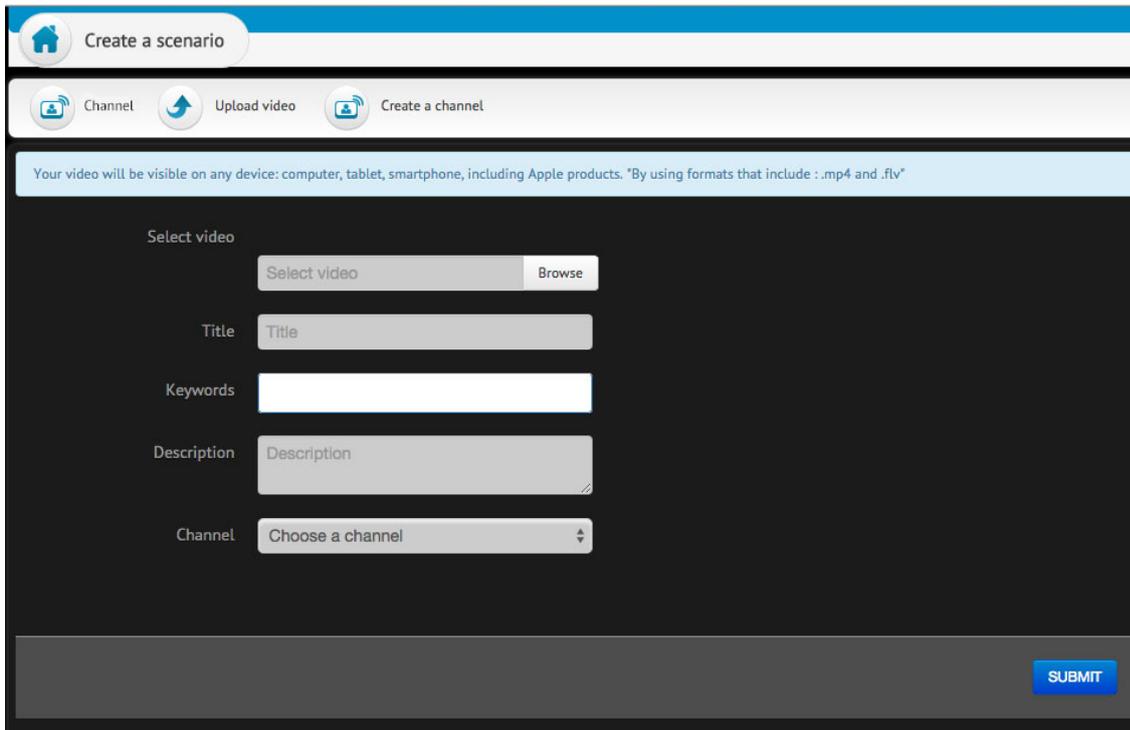
From the Admin tool, click Channel. Your portal opens on your existing channels. The navigation bar allows you to create a new channel, import a video and search through the downloaded videos.

To create a new channel, click Create a channel. A new page is displayed. Complete the fields by giving your channel a name and description. You can also illustrate it with a cover image in JPEG format and hide the channel from your learners.

Click OK.

Import a video

Importing a video is also very simple. Click import video. Fill in the blank fields that appear in the new window. Upload a video by clicking on Browse. Dokeos CHANNEL supports videos in MP4 and FLV format.



The screenshot shows the 'Upload video' interface in the Dokeos CHANNEL system. At the top, there is a navigation bar with a home icon and the text 'Create a scenario'. Below this is a secondary navigation bar with three icons: 'Channel', 'Upload video' (which is active), and 'Create a channel'. A light blue banner below the navigation bar contains the text: 'Your video will be visible on any device: computer, tablet, smartphone, including Apple products. *By using formats that include : .mp4 and .flv*'. The main form area has a dark background and contains the following fields:

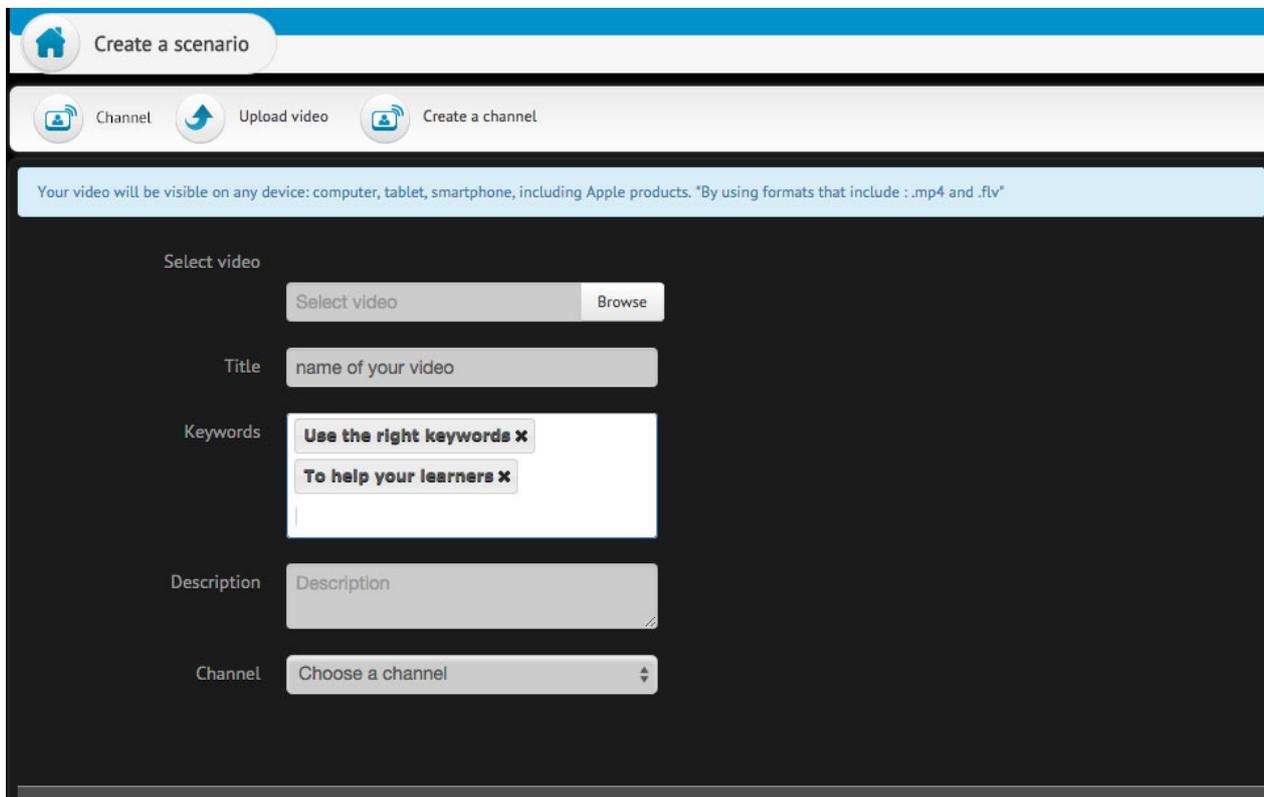
- Select video:** A text input field with the placeholder 'Select video' and a 'Browse' button to its right.
- Title:** A text input field with the placeholder 'Title'.
- Keywords:** A text input field.
- Description:** A text area with the placeholder 'Description'.
- Channel:** A dropdown menu with the placeholder 'Choose a channel'.

A blue 'SUBMIT' button is located at the bottom right of the form area.

Be aware that FLV files do not work on tablets. It is therefore recommended to use videos in MP4 format if possible.

To ensure fast and easy viewing, choose videos that do not exceed 10 minutes and are in 490x320 pixel format.

Give the video a name, description, and keywords so that your learners can play them through the search engine. Select the channel where you want to add the video and click OK.

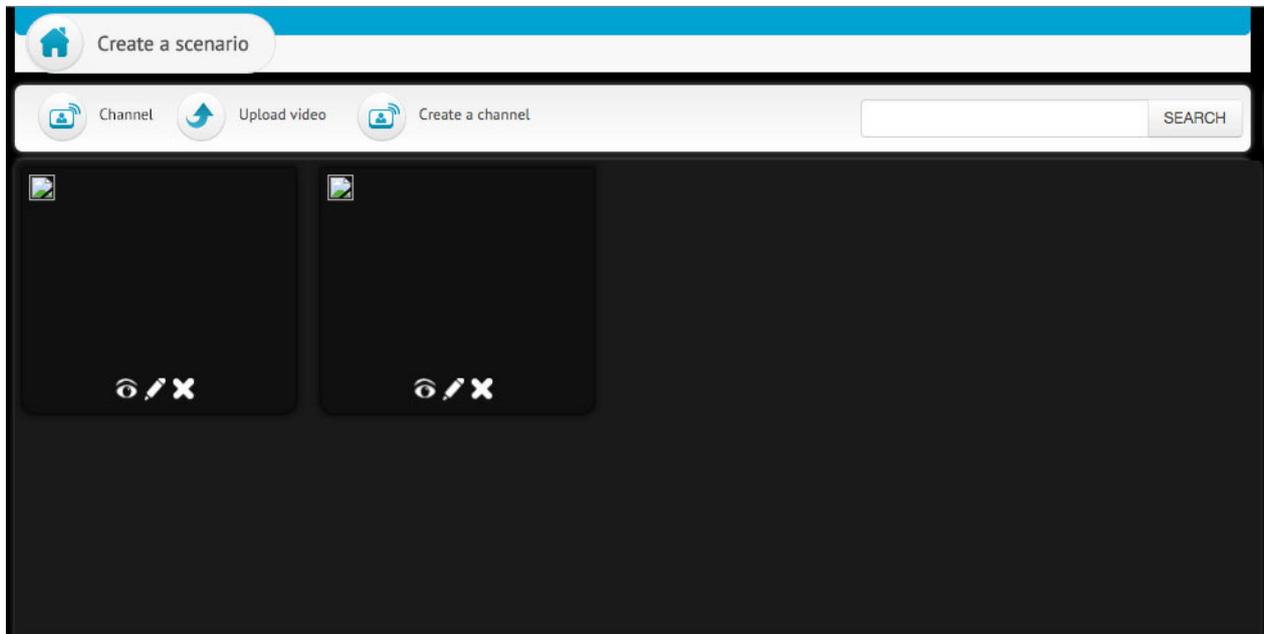


The screenshot shows the 'Create a scenario' interface in the Dokeos CHANNEL tool. At the top, there is a navigation bar with a home icon and the text 'Create a scenario'. Below this, there are three main options: 'Channel', 'Upload video', and 'Create a channel', each with a corresponding icon. A light blue banner below the navigation bar states: 'Your video will be visible on any device: computer, tablet, smartphone, including Apple products. *By using formats that include :.mp4 and .flv*'. The main content area is dark grey and contains several form fields:

- Select video:** A text input field with the placeholder 'Select video' and a 'Browse' button.
- Title:** A text input field with the placeholder 'name of your video'.
- Keywords:** A text input field with two suggested keywords: 'Use the right keywords x' and 'To help your learners x'.
- Description:** A text input field with the placeholder 'Description'.
- Channel:** A dropdown menu with the placeholder 'Choose a channel'.

Share your videos

Using the Dokeos CHANNEL tool it's possible for an administrator to broadcast a video within a course by simply leaving the eye icon checked. To make the video invisible, uncheck the eye.



Share your videos in a catalogue: With the Dokeos SHOP tool it's also possible to provide free or paid-for access to your videos, and limit the time during which they can be accessed.

Share videos in your scenario: With the tools Dokeos MANAGER and Dokeos AUTHOR tools it's possible to directly integrate videos into your elearning training modules.

Check the dedicated trainer's manuals for more information.

Conclusion

Enjoy all the benefits of video for your professional training and harness the power of Dokeos tools for your elearning.

- **Reinforce operational skills**

Video can effectively demonstrate complex concepts and strengthen your staff expertise, helping with the acquisition of new skills that can be replicated in simulations or in real life.

- **Add a human side to your training**

Whether filmed lectures, voiceovers with moving images, or tutorials, adding diversity and alternating your training formats stimulates the involvement of learners and comes close to the quality of a classroom experience.

- **Submit rich and original content**

Videos allow you to broadcast in a wide variety of learning formats. Easy to use, short courses can be watched repeatedly and long programmes can be viewed in several parts.

Dokeos helps you create effective learning modules that integrate videos, thereby keeping your employees engaged.



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